

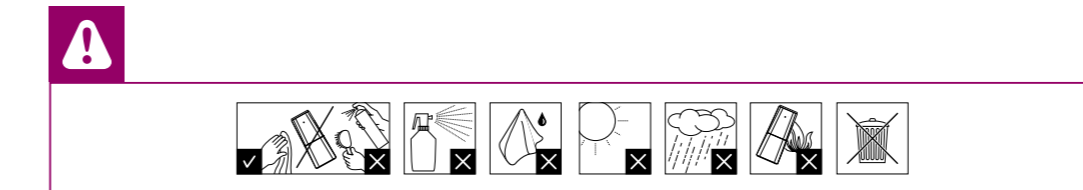
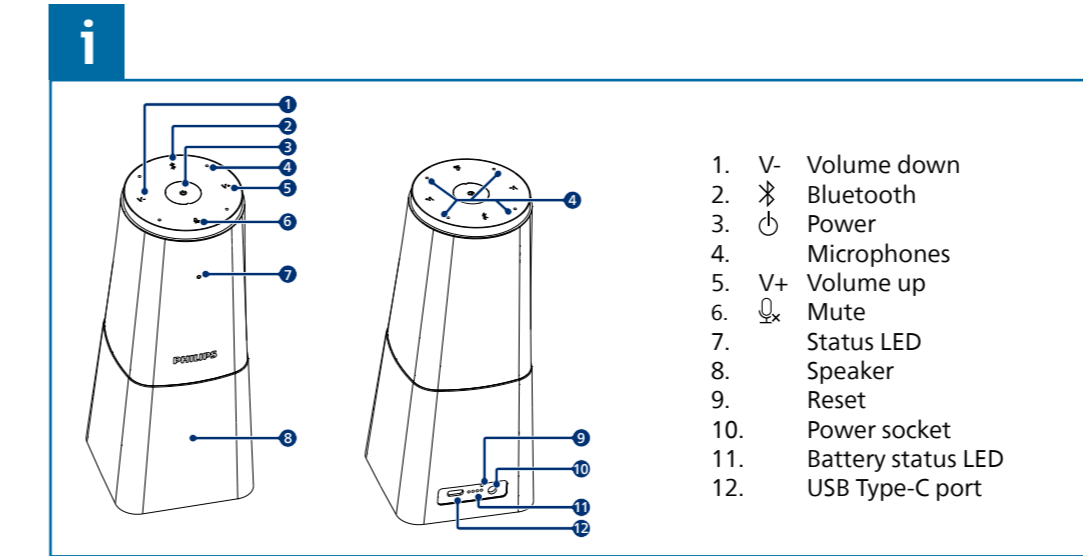
**PHILIPS**

**SmartMeeting**

Portable Conference  
Microphone

with Sembly Meeting  
Assistant

PSE0540



User manual



For more support visit  
[www.dictation.philips.com/pse0540help](http://www.dictation.philips.com/pse0540help)



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**SEMBLY<sup>AI</sup>**

**Get your smart AI meeting assistant**

Start your free trial now!

- ① Go to <https://smartmeeting.sembly.ai>
- ② Sign up
- ③ Enter the serial number of your device (you can find it on the packaging or the device itself)
- ④ Use the code "SM2022D1" to activate your Team Plus plan (unlimited number of meetings in the first month, then up to 4 meetings per month)



① Connect the correct plug to the AC adapter

② Connect the AC adapter to the device and a power socket

③ The LEDs on the back indicate the battery status and stop blinking after the device is fully charged



① Connect the device to a computer. Note: The device can only be charged via the AC adapter

② Press **⏻** to turn the device on

③ You can now use the device with various meeting software, by selecting "PSE0540"



① Press **⏻** for 1 sec to turn the device on

② **ⓧ** starts blinking white and the speaker says "pairing"

③ Hold **ⓧ** for 1 second (only required at initial setup)

④ Go to the bluetooth settings of your device and choose "PSE0540" in the list

⑤ **ⓧ** stops blinking and lights up. The speaker says "connected"

⑥ Hold **ⓧ** for 1 second, to disconnect from the current device

⑦ To fully unpair, go to the bluetooth settings of your device and remove "PSE0540"



Press **V+** or **V-** to change the volume of the speaker

Press **ⓧ** to mute yourself

To reset the device, press and hold the reset button on the back side of your device by using a small, pointed object, for example, a paper clip